

ESCALATION & WHO TO CONTACT GUIDE



ADELAIDE MEDICAL
STUDENTS' SOCIETY
— EST 1889 —

UPDATED AUGUST 2025

BY LACHLAN CLARKE (VPE)
ANNIE FEWSTER (Y5 ED REP & RURAL REP)
CINDY SHI (PEO)

GOVERNANCE STRUCTURE OF THE MEDICAL PROGRAM



Dean of Adelaide Medical School:
Professor Josephine Thomas



Year 1-3 MedConnect

Function: Oversees operations of Years 1-3 of the Medical Program

Chair: Associate Professor Andrea Dillon and Year Level Coordinators

Student Representation: Year 1-3 Ed Reps and PEO



Year 4-6 Sub-Committee

Function: Oversees operations of Years 4-6 of the Medical Program

Chair: Professor Martin Bruening and Professor Ben Canny

Student Representation: Year 4-6 Ed Reps and VPE



AMSS TeamEd Committee

Function: Oversees student concerns and relays feedback to the Faculty

Chair: VPE

Student Representation: VPE, PEO, Y1-Y6 Ed Reps, EdPrograms Officers, International Officers, Aboriginal and Torres Strait Islander Officer, Research Officer, Rural Rep, and TeamEd Secretary



Rural Medical Education Committee

Function: Oversees all rural programs including Y4 Surgical, Y5 Integrated Program, and Y6 Primary Care

Chair: Professor Lucie Walters and Associate Professor Katrina Morgan

Student Representation: Rural Representative

GOVERNANCE STRUCTURE OF THE MEDICAL PROGRAM CONT.



Dean of Adelaide Medical School:
Professor Josephine Thomas



Medical Programs Assessment Committee

Function: Oversees Adelaide Medical School's assessment procedures and processes

Chair: Dr Helen Wimalarathna

Student Representation: VPE/PEO

Quality Monitoring and Assurance Committee (QMAC)

Function: Oversees Adelaide Medical School's assessment quality

Chair: Dr Helen Wimalarathna

Student Representation: VPE/PEO

Learning and Teaching Committee (LTC)

Function: Oversees the Medical School course programs and development

Chair: Associate Professor Andrea Dillon and Professor Martin Bruening

Student Representation: VPE

AMS/AMSS Committee

Function: To advocate for the student voice and communicate any concerns to the Adelaide Medical School

Chair: VPE

Staff Representation: Associate Professor Andrea Dillon, Professor Martin Bruening, Professor Ben Canny and Professor Josephine Thomas

Student Representation:
VPE, PEO, President



Students concerns are communicated to TeamED and then raised with the Faculty at these meetings

AMSS TeamEd Committee

Function: Oversees student concerns and relay feedback to the Faculty

Chair: VPE

Student Representation: VPE, PEO, Y1-Y6 EdReps, EdPrograms Officers, International Officers, Aboriginal and Torres Strait Islander Officer, Research Officer, Rural Rep, TeamEd Secretary

KEY ACADEMIC STAFF CONTACTS

YEARS 1-6:



Key Academic Staff

Dean of Adelaide Medical School: Professor Josephine Thomas

Director, Medical Education: Professor Ben Canny

Years 1-3 Coordinator: Associate Professor Andrea Dillion

Year 4-6 Program Coordinator: Professor Martin Bruening

Domain Leads

S&S Domain: Professor Elizabeth Beckett

Clinical Practice Domain: Professor Chien-Li Holmes-Liew

P&L Domain: Professor Greg Crawford

H&S Domain: Professor Caroline Lawrence

Indigenous Health Lead: Michael Larkin

Assessment Lead: Dr Helen Wimalarathna

Curriculum Services Administrator Y1-3: Nina Wiltshire



Key Support Staff

Indigenous Health Staff: Michael Larkin

Pastoral Care and Remote International Student Support: Melanie Spandro and Dr Tiffany Hamilton

KEY ACADEMIC STAFF CONTACTS

YEARS 1-3:

Years 1-3 Coordinator: Associate Professor
Andrea Dillion

YEAR 1



FOUNDATIONS OF MEDICINE

Course Coordinators:

Dr Matthew Arnold, Dr Viythia Katharesan, Dr Rebekah Hay

Contact via: medicineyear1@adelaide.edu.au

S&S: Dr Viythia Katharesan

H&S: Associate Professor Catherine Chittleborough

Clinical Practice: Dr Anna Hadgraft

P&L: Dr Anna Sagar & Dr Sine Aberdour

SBL: Dr Matthew Arnold

CP: Dr. Anna Sagar

MEDICAL STUDIES 1 (MS1)



Course Coordinators:

Associate Professor Andrea Dillon, Dr Matthew Arnold, Dr Sarah Dolan

Contact via: medicineyear1@adelaide.edu.au

S&S: Olivia Girolamo

H&S: Associate Professor Lyle Palmer, Brianna Morello

Clinical Practice: Dr Anna Sagar

P&L: Dr Sine Aberdour

SBL: Dr Matthew Arnold

Y1 Pastoral Care: Melanie Spandrio

KEY ACADEMIC STAFF CONTACTS

YEARS 1-3:

Years 1-3 Coordinator: Associate Professor
Andrea Dillion

YEAR 2

MEDICAL STUDIES 2A (MS2A)

Course Coordinators:

Dr Marko Stojanovic, Dr Christian Mingorance

Contact via: medicineyear2@adelaide.edu.au

S&S: Dr Marko Stojanovic

Clinical Practice: Dr Christian Mingorance

H&S: Professor Lyle Palmer, Brianna Morello

P&L: Dr Cicy Li

SBL: Dr Sarah Dolan



MEDICAL STUDIES 2B (MS2B)

Course Coordinators:

Dr Dimitrios Cakouros, Dr Christian Mingorance

Contact via: medicineyear2@adelaide.edu.au

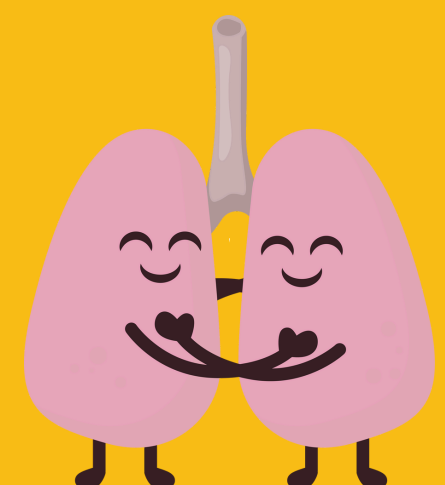
S&S: Dr Dimitrios Cakouros

Clinical Practice: Dr Christian Mingorance

H&S: Professor Lyle Palmer, Brianna Morello

P&L: Dr Cicy Li

SBL: Dr Neetu Kumar



KEY ACADEMIC STAFF CONTACTS

YEARS 1-3:

Years 1-3 Coordinator: Associate Professor
Andrea Dillion

YEAR 3

MEDICAL STUDIES 3 (MS3)

Course Coordinators:

Professor Elizabeth Beckett, Dr Anna Billington

Contact via: medicineyear3@adelaide.edu.au

S&S: Professor Elizabeth Beckett

Clinical Practice: Professor Chien-Li Holmes-Liew, Dr Monica Li

H&S: Professor Caroline Laurence, Associate Professor Jaklin Elliott

P&L: Professor Gregory Crawford AM, Dr Rebekah Hay

SBL: Dr Eugene Wong, Dr Matthew Arnold

Research Skills Module: Dr Elysia Sokolenko

GP Placement Coordinator: Dr Jeremy Seow



KEY ACADEMIC STAFF CONTACTS

YEARS 1-3:

Years 1-3 Coordinator: Associate Professor
Andrea Dillion

YEAR 3

TRANSITION TO CLINICAL STUDIES

Course Coordinators:

Dr Eugene Wong, Dr Anna Billington
Contact via: medicineyear3@adelaide.edu.au

S&S: Professor Elizabeth Beckett

Clinical Practice: Professor Chien-Li Holmes-Liew, Dr Monica Li, Dr Cristina Valero

H&S: Professor Caroline Laurence, Associate Professor Jaklin Elliott

P&L: Dr Neetu Kumar, Dr David Hunter

GP Placement Coordinator: Dr Jeremy Seow

CALHN/RAH Coordinator: Professor Chien-Li Holmes-Liew

CALHN/QEH Coordinator: Professor Martin Bruening

NALHN Coordinator: Associate Professor Aaron Boyce

Research Skills Development Course Coordinator: Professor Andrea Yool

Indigenous Health Leads: Dr Dylan Coleman, Dr Margaret Scrimgeour

Clinical Site Lecturers:

RAH: Dr Maverick Lee, Dr Nicola Cranwell

QEH: Dr Cristina Valero, Dr Heather Tan

LMW: Dr Kate Seagrim, Dr Albert Wu



KEY ACADEMIC STAFF CONTACTS

YEARS 4-6:

Year 4-6 Program Coordinator:
Professor Martin Bruening

YEAR 4

MEDICINE/PSYCHIATRY/PALLATIVE CARE/CANCER

Course Coordinator:
Professor David Holden

Year 4 MHU: Professor Hubertus Jersmann

Year 4 Psychiatry: Dr Natalie Mills and Associate Professor Scott Clark

Year 4 Pallative Care/Cancer/MedicalSubspecialties: Professor David Holden and Dr Yoko Tomita

SURGERY/MUSCKULOSKELETAL(MSK)

Course Coordinator:
Mr Adrian Anthony

Year 4 Surgery: Mr Adrian Anthony

Year 4 MSK: Dr Gavin Nimon, Professor Peter Smithem and Dr Sam Whittle



KEY ACADEMIC STAFF CONTACTS

YEARS 4-6:

Year 4-6 Program Coordinator:
Professor Martin Bruening

YEAR 5 METRO

MBBS V CONTACTS

Year 5 Metro HRH: WCH: Dr Amanda Poprzeczny - Lyell McEwin: Prof Gus Dekker TQEH: Dr Amita Singla

Year 5 Metro Paediatrics: Dr Sophie Cilento

Year 5 Metro Geriatrics and General Practice: Professor Renuka Visvanathan (Geris)/Professor Nigel Stocks (GP)

Year 5 Metro APIC: Dr Alex Reid and Dr David Reid

YEAR 5 RURAL

MBBS V CONTACTS

Year 5 Rural Paediatrics: Dr Shirley Sthavan

Year 5 Rural HRH: Dr Krishna Bailey and Dr Paula Kitto

Year 5 Rural Geriatrics and General Practice:

Associate Professor Toby Commerford (Geris)/Associate Professor Katrina Morgan (GP)

Year 5 Rural APIC: Dr Lisa White

Year 5 Rural Medicine:

Course Coordinator: Dr Justin Gladman

Lecturer: Dr Alice Bennett

Aboriginal Health Lecturer: Tamika Miller

KEY ACADEMIC STAFF CONTACTS

YEARS 4-6:

Year 4-6 Program Coordinator:
Professor Martin Bruening

YEAR 6

MBBS VI CONTACTS

Year 6 TTIP: Dr Hannah Wu and Dr Lauren Lim

Year 6 ED Internship: Dr Andrew Giles

Year 6 Surgery Internship: Dr Adam Wells

Year 6 Medicine Internship: Professor Campbell Thompson

Year 6 Primary Care Selective: Professor Nigel Stocks

Year 6 Psychiatry Selective: Dr Catherine Toben

Year 6 Medicine Selective: Professor Ian Chapman

Year 6 Surgery Selective: Dr Adam Wells

Year 6 Deans Elective: Professor Campbell Thompson

*Hospital site-specific coordinators/contacts exist for many rotations.
These contacts can be found on MyUni.*

KEY PLACEMENT CONTACTS

YEARS 4-6:

Year 4-6 Program Coordinator:
Professor Martin Bruening

METRO

Clinical Placement Team (Level 3 AHMS)

Contact: cpteam@adelaide.edu.au

Placements and Internships Coordinator: Racheal Kennedy

Placements and Internships Officers:

Belen Dominguez and Kylie Pepper

cpteam@adelaide.edu.au

Sunrise: cpteam@adelaide.edu.au

Clinical Site Precinct Officers

AHMS Precinct Officer: Vicky Foreman and Collette Green

ahmsprecinct@adelaide.edu.au

TQEH Precinct Officers: Katrina Long and Kema Hord tqeh@adelaide.edu.au

LMH Precinct Officers: Kelly Fulton and Donna Holloway lmh@adelaide.edu.au

WCH Precinct Officer: Carrie Kluge and Kai Holt wch@adelaide.edu.au

Paradise: Nina Wiltshire

Helen Mayo North: Sharee Westlake

KEY PLACEMENT CONTACTS

YEARS 4-6:

Year 4-6 Program Coordinator:
Professor Martin Bruening

RURAL

ARCS Executive

ARCS Director: Professor Lucie Walters

ARCS Deputy Director & Head of Education: Associate Professor Katrina Morgan

Head of Research: Associate Professor David Gonzalez

Operations Manager: Dee Risley

eLearning/IT Manager: Dayle Soong

Rural GP Coordinator: Dr Justin Gladman

SITE COORDINATORS

Port Lincoln: Shana Freeman

Port Pirie and Jamestown: Libby Connelly

Roxby Downs: Hannah Samson

Whyalla/Cummins: Di Pennington

Barossa Valley: Jayne Siegele

Broken Hill: Laura Mallon

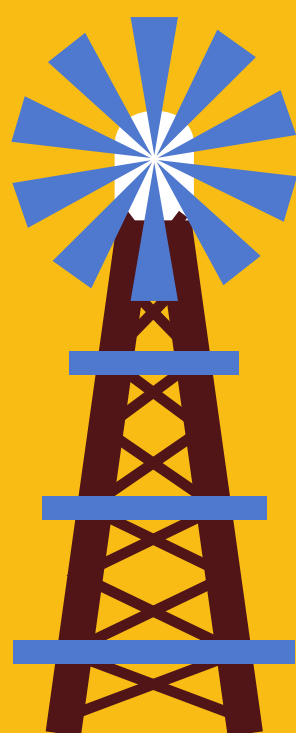
Ceduna: LEEANNE (Twig) Holmes

Clare: Leane Rusby

Kadina: Liz Berger

Mount Barker: Sherry Archer

Port Augusta: Kerry Steer



WHAT ARE THE PATHWAYS FOR INDIVIDUAL STUDENTS TO RAISE ISSUES?

- If an issue is affecting multiple students, please let your Ed Reps know
- While Team Education often focuses on issues affecting multiple students, we are always available to support individual students with their concerns.

Issue	Helpful Information	Useful Contacts (in order of escalation)
Course assessment query (including assessment items and results)	-	Course Coordinator → Year 1-3/4-6 Coordinator If your issue affects multiple students, please communicate with your year level Ed Reps.
Course content	<u>Course outlines</u> (under “Degree Structure”)	Direct Tutor (e.g. SBL tutor, Clinical Practice Tutor etc) → Course Coordinator → Year 1-3/4-6 Semester Coordinator
Clinical Placement Query	<u>Clinical placement information</u> or additional information available on Sonia	CP Team or direct supervisor → Clinical site coordinator or precinct officer → Course Coordinator → Year 1-3/4-6 Coordinator If your issue affects multiple students, please communicate with your year level Ed Reps.
Rural Placement Query	-	Clinical site coordinator or precinct officer → CP Team or direct supervisor → Course Coordinator → Year 1-3/4-6 Coordinator If your issue affects multiple students, please communicate with the rural student representative
Issue with hospital IT system	-	EPAS log in: CP Team EPAS Officer
Issue with hospital card access	-	Clinical Site Precinct Officer/Site Coordinator
Issue with University IT system	<u>IT Support</u> <u>MyUni Support</u>	Ph 8313 8000

WHAT ARE THE PATHWAYS FOR INDIVIDUAL STUDENTS TO RAISE ISSUES?

Issue	Helpful Information	Useful Contacts (in order of escalation)
Short term absence from program (both planned absences e.g. conference and unplanned absences e.g. sickness)	Instructions available on Sonia and CANVAS	<p>Additionally, It is courteous to inform your direct tutor or supervisor.</p> <p>If there are issues arising from your absence, consider contacting the course coordinator.</p>
Planned leave of absence from the medical program (e.g. Honours year)	Instructions available on Sonia and CANVAS	Year 1-3/4-6 Coordinator → Dean of Medicine
Indigenous Student Query	Yaitya Purruna information	Michael Larkin
International Student Query		<p>International student coordinator → Year 1-3/4-6 Coordinator</p> <p>Consider contacting the AMSS International Officer(s)</p>
Health and Wellbeing issue (e.g. mental health or bullying and harassment):	AMSS Health and Wellbeing Resources Drs4Drs University of Adelaide Counselling	<p>The priority is that you contact someone you feel comfortable with.</p> <ul style="list-style-type: none">· Consider contacting a member of your hospital team or a university staff member you trust (tutor, course coordinator, year level advisor, Year 1-3/4-6 Coordinator, Dean of Medicine).· Consider also contacting your GP, the University counselling service or the Student Welfare Office. <p>If you do not feel comfortable approaching staff in the first instance, you are more than welcome to contact any education representative or the VPE of the AMSS - your concerns will be handled confidentially.</p>

WHAT ARE THE PATHWAYS FOR INDIVIDUAL STUDENTS TO RAISE ISSUES?

Issue	Helpful Information	Useful Contacts (in order of escalation)
Assault	<u>Respect Now Always</u> <u>Student Care</u>	Year 1-3/4-6 Coordinator → Dean of Medicine Consider contacting an Educational Welfare Officer Consider contacting the Police
Student grievance	<u>Student Care</u> <u>Grievance Information</u>	Year 1-3/4-6 Coordinator → Dean of Medicine Consider contacting an Educational Welfare Officer
Accommodation or Financial Issue		https://www.adelaide.edu.au/accommodation/ https://www.adelaide.edu.au/student/finance/