

MBBS Program Structure (2019)



Name: Adelaide Medical School (AMS) Programs Board
Function: High level strategic operational management
Chair: Dr Abdallah Salem
Student Representation: VPE

Dean of Adelaide Medical School:
Prof Ian Symonds

Name: Monitoring and Evaluation Committee
Function: Evaluation of the MBBS program (SELTs)
Chair: Prof David Haynes
Student Representation: None

Name: MBBS Management Committee
Function: Advises AMS Programs Board about MBBS issues
Chair (MBBS Program coordinator): Dr Marc Gladman
Student Representation: None

Name: MPPD Advisory Committee
Function: Advise on maximising student health and wellbeing
Chair: Dr Greg Crawford
Student Representation: VPE, H&W Officers, LGBTQI+ Officer

Name: BMD Implementation Committee
Function: Oversees the new MD development
Chair: Dr Jo Thomas
Student Representation: select students

Name: MBBS Year 4-6 Course Committee
Function: Advises MBBS Management Committee on Year 4-6 issues
Chair (Year 4-6 coordinator): Prof Sepehr Shakib
Student Representation: Year 4-6 EdReps and VPE

Name: MBBS Year 1-3 Course Committee
Function: Advises MBBS Management Committee on Year 1-3 issues
Chair (Year 1-3 coordinator): Dr Judi Nairn
Student Representation: Year 1-3 EdReps and JEO

Name: Assessment Committee
Function: Advises on assessment
Chair: Prof Paul Duggan
Student Representation: None

Name: Rural Medical Education Committee
Function: Oversees rural courses (Y4 SHU, Y5 Integrated Programs, Y6 Primary Care)
Chair: Dr Lawrie McArthur
Student Representation: Rural Rep

Name: MBBS Research Committee
Function: Oversees research courses (Y3 Research Project, Y4 Research Elective, Honours)
Chair: Prof Simon Koblar
Student Representation: Research Officer



Year Level Advisors

Year 1: Dr Andrea Dillon
 Year 2: Dr Andrea McKivett
 Year 3: Dr Viythia Katharesan
 Year 4: Prof Hubertus Jersmann
 Year 5: Prof Renuka Visvanathan
 Year 6: Prof Cherrie Galletly

Theme Leads

MPPD Theme Lead: Prof Greg Crawford
 SBM Theme Lead: Prof David Saint
 Clinical Practice Theme Lead: Dr Jo Thomas

Pre-Clinical Course Coordinators

Year 1 SBM (CBL): Dr Andrea Dillon and Dr Danijela Menicanin
 Year 1 Clinical Skills: Dr Inta Rudaks
 Year 1MPPD: Dr Adelaide Boylan
 Year 1 FBS: Dr Grant Booker (Ms Velta Vingelis)

Year 2 SBM (CBL): Dr Elizabeth Beckett
 Year 2 Clinical Skills: Dr Inta Rudaks
 Year 2 MPPD: Dr Emily Cooper
 Year 2 MMI: Dr Christopher Wong

Year 3 SBM (CBL): Dr Judi Nairn and Dr Viythia Katharesan
 Year 3 Clinical Skills: Prof Chien-Li Holmes-Liew
 QEHC Coordinator: Dr Hannah Pham
 RAH Coordinator: Dr Andrew Vanlint and Dr Emily Cooper
 LMH Coordinator: Dr Jennifer Cook-Foxwell

Year 3 MPPD: Dr Adelaide Boylan
 Year 3 Research Project: Prof Simon Koblar
 Dr Sunita Ramesh (Semester 1)
 Dr Andrea Yool (Semester 2)

(see course outlines here:
https://www.adelaide.edu.au/degree-finder/bmbbs_bmbbs.html#df-acc-degree_structure_parent)

Clinical Course Coordinators

Year 4 MHU: Prof Hubertus Jersmann
 Year 4 SHU: Dr Adrian Anthony
 Year 4 MSK: Dr Peter Smitham
 Year 4 Psych: Dr Scott Clark
 Year 4 MSAs: Prof Mark Boyd
 Year 4 Research Elective: Prof Simon Koblar
 Year 4 SMTS: Prof Hubertus Jersmann

Year 5 Paeds: Dr Nick Smith
 Year 5 HRH: Prof Paul Duggan
 Year 5 Geriatrics & GP: Prof Renuka Visvanathan and Prof Nigel Stocks
 Year 5 APIC: Dr Julia Coldrey
 Year 5 MSAs: Dr Sharmalar Rajendran
 Year 5 SMTS: Dr Lawrie McArthur

Year 6 TTIP: Dr Jo Thomas
 Year 6 ED Internship: Dr Andrew Giles
 Year 6 Surgery Internship: Dr Adam Wells
 Year 6 Medicine Internship: Prof Campbell Thompson
 Year 6 Primary Care Selective: Prof Nigel Stocks
 Year 6 Psychiatry Selective: Dr Catherine Toben
 Year 6 Medicine Selective: Prof Ian Chapman
 Year 6 Surgery Selective: Dr Adam Wells

hospital site-specific coordinators exist for most clinical rotations (e.g. Year 4 MHU) and these contacts can be found on canvas

(see course outlines here:
https://www.adelaide.edu.au/degree-finder/bmbbs_bmbbs.html#df-acc-degree_structure_parent)

Anatomy Coordinator (overall): Dr Marc Gladman
 Neuroanatomy lead: Dr Viythia Katharesan
 Head/Neck lead: Dr Jaliya Kumaratilake
 Thorax lead: Dr Jaliya Kumaratilake
 Abdomen/Pelvis lead: Dr Marc Gladman
 Musculoskeletal/Radiological lead: Dr Kent Algate
Microscopic Anatomy (histology) Coordinator:
 Dr Viythia Katharesan and Dr Danijela Menicanin
Pathology Coordinator: Carl Winskog



ADELAIDE MEDICAL
STUDENTS' SOCIETY
EST 1889

Indigenous Health Academic Staff

Yaitya Purruna Unit Head: Vacant

Lecturers: Dr Dylan Coleman (Indigenous)
and Dr Margaret Scrimgeour

MBBS Indigenous Health Lecturer: Dr Andrea
McKivett

Clinical Placement Team (Level 3 AHMS)

Placements and Internships Coordinator:

Ms Racheal Kennedy

Placements and Internships Officer:

MBBS: Ms Kylie Scott

EPAS: Ms Sarah Marchioro

Placements and Internships Support Officer:

Ms Gemma Nolan

*Best contact is Ms Kylie Scott and Ms Gemma
Nolan via cpteam@adelaide.edu.au*

Clinical Site Precinct Officers

AHMS Precinct Officer: Ms Melanie Uili

ahmsprecinct@adelaide.edu.au

RAH Precinct Officers: Ms Vicky Foreman and

Ms Kai Holt rah@adelaide.edu.au

QEH Precinct Officers: Ms Katrina Long and Ms

Kema Hord tqeh@adelaide.edu.au

LMH Precinct Officers: Ms Kelly Fulton

lmh@adelaide.edu.au

WCH Precinct Officer: Ms Pauline Gill

wch@adelaide.edu.au

Faculty of Health and Medical Sciences Professional (non-Academic) Staff (Level 4 Helen Mayo South)

Executive Dean: Prof Alistair Burt (via Ms Tupp Carmody)

Faculty Executive Director: Ms Natalia Hubczenko

SPSS 'Student and Learning Services Manager': Ms Alex Sabharwal

SPSS Team Leader: Ms Julie Sulda

Program and Student Support Coordinator: Ms Mary Denholm

Oversees program advisors, student and staff enquiries, credit applications, orientation and enrolment programs and other on-boarding activities, student progress, retention, completions and graduations, policy advice, development and continuous improvement

Program Advisors: Stephanie Rogers, Carmen Rayner, Aleksandra Payne

Facilitate Enrolment changes etc.

Student Development Officer: Ms Ebony Dukic

For Students 'at risk' academically or requiring additional support

Coordinator of Faculty Peer Mentoring Program

Student Engagement Officer: Ms Rosie Bond

Curriculum Services Officer: Ms Kate Jacquier

Contact for MBBS pre-clinical lecture notes uploading

Marketing Engagement Manager: Ms Sarah Scott

Contact for including promotional materials on the AHMS TV screens

Student recruitment: Ms Nicole Rubino and Ms Brooke Blackburn

Indigenous Student Support Officer: Ms Domenica Cassar

Who to Contact: Years 1-3

It can be difficult for students to work out who is the best staff member to contact should issues arise. The structure of the Adelaide Medical School is complex, and has been clearly visualized by the diagrams on page 1&2. The intention of this document is to suggest options to enable individual students to resolve their own issues. It does *NOT* intend to be a comprehensive guide of all staff nor prescriptive in the path students *MUST* follow to contact staff. It is important to note that staff can change frequently or may go on leave. This document is correct at the time of writing, but for the most reliable information students should check the official University of Adelaide website (e.g. online Course Outlines), CANVAS courses, and Sonia. **Students can always contact the EdReps for advice on a problem or to raise an issue for advocacy.** If there are perceived to be errors, inappropriate omissions/inclusions, please provide feedback to the AMSS Vice President (Education) via vpe@amss.org.au.

General Years 1-3

- CBL issue: in the first instance contact your CBL tutor (in person/via email), if unresolved contact your year level CBL coordinator (via email).
- MPPD issue: in the first instance contact your MPPD tutor (in person/via email), if unresolved contact your year level MPPD coordinator (via email).
- Anatomy issue: in the first instance contact one of the Anatomy demonstrators in the session (in person), if unresolved contact the overall anatomy coordinator (Dr Marc Gladman).
- Microscopic Anatomy/Histology issue: in the first instance contact Dr Viythia Katharesan (via email).
- Pathology issue: in the first instance (if it is an issue with a pathology station in the Anatomy session) contact one of the Anatomy demonstrators in the session (in person), if unresolved (or not an issue about a pathology station) contact the overall pathology coordinator (Dr Carl Winskog).
- Indigenous health issue: in the first instance contact Dr Andrea McKivett, who is a good Indigenous health contact.
- End of semester/year assessment issue: in the first instance contact your year level advisor (via email). (May eventually require escalation to Assessment Committee – Prof Duggan).
- Lecture issue: in the first instance consider notifying the EdReps, as it is often better to group lecture advocacy together rather than have individual students make contact about individual lectures.
- Health and Wellbeing issue (e.g. mental health): consider contacting a staff member you trust, TeamEd, your GP or the University counselling service. *One of the responsibilities of your year level advisor is to support students' wellbeing, contact them if the issue needs escalation.*
- Leave of absence: **please follow the Adelaide Medical School instructions**

Specific

- Clinical Skills
 - o Year 1 Clinical Skills issue: in the first instance contact your Clinical Skills tutor (in person/via email), if unresolved contact your year level Clinical Skills coordinator (via email).
 - o Year 2 Clinical Skills issue: in the first instance contact your Clinical Skills tutor (in person/via email), if unresolved contact your year level Clinical Skills coordinator (via email).
 - o Year 3 Hospital Day (clinical skills) issue: in the first instance contact your site-specific coordinator (in person/via email), if unresolved contact the Year 3 Clinical Skills coordinator.
- Courses by Year Level
 - o Year 1 FBS issue: in the first instance contact your FBS tutor (in person/via email), if unresolved contact Ms Velta Vingelis.
 - o Year 2 MMI issue: in the first instance contact your MMI tutor (in person/via email), if unresolved contact Dr Christopher Wong.
 - o Year 3 Research Project issue: in the first instance contact your individual research project supervisor, if unresolved contact Prof Simon Koblar.

Note: AMSS TeamEducation (TeamEd) takes representing medical students seriously, and is always available to support to all students. While one of TeamEd's methods is collating student feedback and advocating for all students via our Education Representatives (EdReps), TeamEd is also passionate about supporting individual students with their concerns as required. TeamEd will listen non-judgmentally to your problem, keep everything confidential, offer advice about potential solutions (including who is the best contact person) and never take control over your issue.

Who to Contact: Years 4-6

It can be difficult for students to work out who is the best staff member to contact should issues arise. The structure of the Adelaide Medical School is complex, and has been clearly visualized by the diagrams on page 1&2. The intention of this document is to suggest options to enable individual students to resolve their own issues. It does *NOT* intend to be a comprehensive guide of all staff nor prescriptive in the path students *MUST* follow to contact staff. It is important to note that staff can change frequently or may go on leave. This document is correct at the time of writing, but for the most reliable information students should check the official University of Adelaide website (e.g. online Course Outlines), CANVAS courses, and Sonia. **Students can always contact the EdReps for advice on a problem or to raise an issue for advocacy.** If there are perceived to be errors, inappropriate omissions/inclusions, please provide feedback to the AMSS Vice President (Education) via ype@amss.org.au.

General Years 4-6

- Hospital placement issue: in the first instance contact your consultant (the consultant on your specific team) (in person), if unresolved contact the site coordinator for that placement (e.g. overall MHU coordinator at the RAH, overall SHU coordinator at the QEH, etc. – contact details found on CANVAS) (in person/via email), if unresolved contact the overall coordinator for that placement (e.g. Prof Jersmann for MHU, Prof Duggan for HRH, Dr Giles for ED internship) (via email), if unresolved contact your year level advisor (Year 4 Prof Jersmann, Year 5 Prof Visvanathan, Year 6 Prof Galletly) (via email).
- Issue with hospital card access: in the first instance contact the relevant precinct officer (RAH Vicky Foreman/Kai Holt, QEH Katrina Long/Kema Hord, LMH Kelly Fulton, WCH Pauline Gill) (in person/via email)
- Issue with OACIS log in: in the first instance contact the OACIS team at your hospital (via phone), if unresolved contact *EITHER* the relevant precinct officer (in person/via email) or the Clinical Placements Team (via email)
- Issue with EPAS log in: in the first instance contact CP Team EPAS Officer Sarah Marchioro (via email)
- Rotation assessment issue: in the first instance contact the site coordinator for that placement (e.g. overall MHU coordinator at the RAH, overall SHU coordinator at the QEH, etc. – contact details found on CANVAS) (in person/via email), if unresolved contact the overall coordinator for that placement (e.g. Prof Jersmann for MHU, Prof Duggan for HRH, Dr Giles for ED internship) (via email), if unresolved contact your year level advisor (Year 4 Prof Jersmann, Year 5 Prof Visvanathan, Year 6 Prof Galletly) (via email).
- End of semester/year assessment issue: in the first instance contact your year level advisor (via email). (May eventually require escalation to Assessment Committee – Prof Duggan).
- Health and Wellbeing issue (e.g. mental health or bullying and harassment): consider contacting a member of your hospital team you trust (e.g. intern/RMO) or university staff member you trust, TeamEd, your GP or the University counselling service. *One of the responsibilities of your year level advisor is to support students' wellbeing, contact them if the issue needs escalation. Consider contacting the Dean of Medicine as a more impartial option if required.*
- Leave of absence: **please follow the Adelaide Medical School instructions (available on Sonia and CANVAS)**

Specific

- Year 4/5 SMTS issue: in the first instance contact the SMTS coordinator (Year 4 Prof Jersman / Year 5 TBC)
 - o It *MAY* be better in the first instance to consider notifying the EdReps, as it is often better to group lecture advocacy together rather than have individual students make contact about individual lectures.
- TTIP issue: in the first instance contact the TTIP coordinator (Dr Thomas)
 - o It *MAY* be better in the first instance to consider notifying the EdReps, as it is often better to group lecture advocacy together rather than have individual students make contact about individual lectures.
- Rural issue: **please look at the Rural Contacts Guide**

Note: AMSS TeamEducation (TeamEd) takes representing medical students seriously, and is always available to support to all students. While one of TeamEd's methods is collating student feedback and advocating for all students via our Education Representatives (EdReps), TeamEd is also passionate about supporting individual students with their concerns as required. TeamEd will listen non-judgmentally to your problem, keep everything confidential, offer advice about potential solutions (including who is the best contact person) and never take control over your issue.